

Named as one of Canada's Most Admired Corporate Cultures and Best Managed Companies, Southwest has developed, constructed, owned and operated world class properties for over 50 years. A leading developer of residential property and one of the largest privately-held owner of multi-family residential buildings in the Halifax region, Southwest's brand of quality and community involvement has spread beyond Nova Scotia to New Brunswick and Newfoundland. Southwest believes in going beyond the necessary to create inspiring environments by providing the best places to live, shop, work and play, creating lasting relationships with employees, customers and partners.

Southwest is currently seeking candidates to fill the full-time position of Housekeeper to work with a team that covers Southwest's luxury rentals condominiums including the newest property CURVE and PAVILION on South Park. This is a unique opportunity to be part of the changing real estate landscape in Halifax and be part of a group of individuals providing exceptional customer service in Halifax's premier buildings. Key duties include:

- Impeccably clean suites prior to and after a turnover, i.e. when residents move in or out; Ensure vacant suites are ready for showings and lease ready
- Clean and maintain all elements of common areas regularly including: hallways, lobbies, restrooms, corridors, elevators, stairways, pool and fitness areas as well as cleaning before and after events in meeting rooms and patios
- Clean rugs, carpets, upholstered furniture, and/or draperies, using vacuum cleaners and/or shampooers
- Sweep, scrub, using brooms, mops and/or powdered scrubbing and waxing machines; Dust and polish furniture and equipment.
- Sort clothing and other articles, load washing machines and iron and fold dried items.
- Remove debris from parking lots
- Power wash parking garage floor and clean carpeted grates once per year
- Ensure guest suite is always in good condition and ready for guests
- Seasonally provide light landscaping i.e. raking, garbage removal and water and weed plant boxes
- Day and evening shifts are required

As the successful candidate, you thrive in a fast paced and often demanding environment and are a proactive team player who has the ability to interact with a variety of clients. The ideal candidate possesses 2 to 3 years in a similar role, as well as a good technological ability.

If you are interested in this opportunity, please send a resume and cover letter to Amanda Denton: Email: Amanda.Denton@southwest.ca.