



MECHANICAL TECHNICIAN

Named as one of Canada's Best Managed Companies and Most Admired Corporate Cultures in Canada, Southwest has developed, constructed, owned and operated world-class properties for over 50 years. A leading developer of residential and commercial property and one of the largest privately-held owner of multi-family residential buildings in the Halifax region, Southwest's brand of quality and community involvement has made a major impact on the Atlantic Canadian real estate market. Southwest believes in going beyond the necessary to create inspiring environments by providing the best places to live, shop, work and play, creating lasting relationships with employees, customers and partners. **At Southwest we are always seeking the best and brightest stars in their field. From front line staff to senior management, we choose to employ the best in the industry!**

Southwest Properties is currently seeking an outstanding individual to fill the permanent full-time position of **MECHANICAL TECHNICIAN.**

The Mechanical Technician is responsible for conducting regular maintenance and repairs of mechanical systems including HVAC throughout all properties within the Southwest portfolio. This role is responsible for providing energy saving recommendations throughout the portfolio, while providing mentorship to the Maintenance Technicians and the Resident Managers.

Benefits of working at Southwest

- Performance Based Bonus Eligibility
- Company Vehicle
- Comprehensive Extended, Health & Dental Benefits
- RRSP Plan Eligible – FT Employees over 6 months
- Monthly Transit Pass - 100% Reimbursement
- Employee Health & Wellness Incentive Program - \$300.00 Annual Reimbursement
- Education Reimbursement Program
- Flexible Work Schedules
- Employee Discount Program – 10% off Southwest Properties Lease
- Resident Referral Program – Cash Incentives
- Service Awards
- Social Staff Events
- Antivirus Incentive Program - \$50.00 Annual Reimbursement
- Charitable Donation Matching Program - \$1000.00 Annually + 1 Day off to Volunteer

Job Duties

- Prepare a preventative maintenance program for all existing and future properties
- Responsible to ensure that preventative maintenance is being performed on a regular basis on mechanical equipment for all properties.
- Systems include:
 - HVAC Systems
 - Pumps
 - Motors

- Ventilation systems
- Electrical Systems
- Fire Alarm Systems
- Fan Coil & Heat Pump Systems
- Perform maintenance related repairs as required
- Professionally respond to tenant requests and feedback
- Operate emergency diesel generator - Monthly
- Supervision of contractors working on-site to ensure all work is completed thoroughly and to the highest safety standard.
- Troubleshooting & repair of all building systems including preventative and unscheduled maintenance.
- Effectively respond to alarm conditions; troubleshoot issues where required
- Performing water treatment on chilled water and hydronic hot water systems
- Change HVAC filters and belts as required
- Report and provide recommendations as required

Hours of Work: Monday – Friday 7:30-4:00pm, 40 hours per week. Scheduled on call hours; “on call” rotation with other maintenance staff

Work Location: Entire Southwest Portfolio

Experience & Skills: Building Control Technician Certificate and Power Engineering 4th Class considered an asset.

Minimum Experience Required: 2-4 years in a similar role to be proficient

Special Skills/Training Required: WHMIS, Fall Arrest, Extensive knowledge of building mechanical systems is required

Knowledge and Skills Required:

- Ability to perform assigned duties with minimal supervision
- Ability to perform with tact and professionalism in a fast-paced, ever-changing environment
- Ability to quickly and effectively troubleshoot mechanical problems
- Implement or recommend solutions
- Strong multi-tasking and organizational skill
- Proven ability to plan, organize and prioritize work
- Strong attention to detail with a high level of quality
- Exceptional customer service
- Valid Drivers License Required with a clean drivers abstract

Commitment to DE&I: Southwest Properties is committed to attracting and retaining a diverse team, who values your experiences, perspectives and unique identity. We are committed to creating and maintaining an environment that is inclusive, equitable and welcoming.

How to apply *If you are interested in this exciting opportunity, please forward your resume and cover letter to our Human Resources Team: Southwest Properties Limited, 1475 Lower Water Street, Suite 100 Halifax NS, B3J 3Z2. resume@southwest.ca*

Thank you for your interest in Southwest Properties. Only those chosen for an interview will be contacted.